

TURTLE ROCK COMMUNITY ASSOCIATION, INC.

8500 Turtle Rock Blvd., Sarasota, FL 34238

OFFICE: 941-921-3865 E-MAIL: communitymanager@myturtlerock.com

REQUEST FOR ARCHITECTURAL REVIEW COMMITTEE (ARC) STRUCTURAL ALTERATION, ADDITION, OR LANDSCAPING APPROVAL

The undersigned homeowner seeks approval of the ARC for the following:

DESCRIPTION OF PROPOSED WORK: _____

INCLUDE THE FOLLOWING AS INDICATED:

1. A **SITE PLAN** for any addition to or extension of existing structures, showing proposed location in relation to property lines and setback requirements.
2. A **SITE PLAN** for major landscaping (i.e. extension of existing beds, replacement of over 50% of an existing bed, additional trees or shrubs, landscape bed curbing) identifying the proposed types and locations in relation to property lines and setbacks.
3. A **DIAGRAM** of the residence showing the location of proposed gutters, windows or doors, as well as manufacturer's documentation of appearance, size and color.
4. **SAMPLES** of proposed roof tiles, pavers or landscape curbing left outside the residence for ARC review and the page from vendors catalog showing finished appearance of roof.
5. Copies of **CONTRACTOR'S LICENSE** and **INSURANCE** for doors, windows, roofs, electrical work, and structural additions or extensions.

NOTE: INCOMPLETE REQUESTS WILL BE RETURNED WITHOUT CONSIDERATION

The undersigned property owner hereby acknowledges and agrees to be solely responsible for determining whether the improvements, alterations or additions described herein comply with all applicable laws, rules, regulations and codes or ordinances, and that all required permits will be obtained. Neither the Turtle Rock Community Association nor the ARC shall have any liability or obligation to determine whether such improvements, alterations and additions comply with such laws, rules, regulations, codes and ordinances. No substitutions, changes and/or alterations to the submitted plans are permitted without written approval by the ARC. Somerset and Savannah residents must have prior approval by their ARC Representatives.

WORK MAY NOT BEGIN WITHOUT PRIOR ARC APPROVAL

A fine may be imposed for work started prior to approval. It is the owner's responsibility to notify ARC upon completion.

Name of Applicant (print)	Signature	Date
Address	Telephone#	
E-Mail Address	Contractor (if applicable)	

DECISION OF THE ARCHITECTURAL REVIEW COMMITTEE:

APPROVED _____ DENIED _____ TABLED _____ FINAL APPROVAL _____

Date: _____

Chairperson, TURTLE ROCK ARC

PRIOR APPROVAL IF REQUIRED:

SOMERSET ARC: _____ Date: _____

SAVANNAH ARC: _____ Date: _____